

# **Winona Farmers Market Artisan Vendor Application Indoor Market 2017-2018**

**PLEASE READ BEFORE APPLYING TO THE 2017-2018 WINONA FARMERS MARKET, INDOOR MARKET**

## **2017-2018 INDOOR MARKET TIME/SCHEDULE:**

Open For Business: 9AM-12:00PM

November 11 & 18

December 9 & 16

January 6 & 20

February 10 & 17

March 3 & 17

April 7, 14, 21

## **APPLICATION PROCESS**

Vendors must complete the Vendor Application form and email 3-5 quality product photos to be considered. Applications without photo submissions will not be considered.

All applications will be reviewed and approved by the Winona Farmers Market (WFM) Board to ensure the guidelines are met, to ensure the applicant is a good fit with the overall market, and to prevent over-saturation of similar products. The WFM Board reserves the right to deny any applicant for any reason they see fit.

Accepted vendors will be required to submit a completed Certificate of Compliance/MN ST19 form.

All applicants must be considered local. Local as defined here is within a 50 mile radius of Winona, MN.

## **MARKET FEES**

INDOOR MARKET SEASON: \$150

INDOOR MARKET DROP IN: \$25 per drop-in

## **REQUIREMENTS AND RESTRICTIONS**

Potential participants with items that display originality, creativity and uniqueness will be considered. All work represented must be executed and designed by the artist in attendance. The WFM Board must approve all items for sale. The Winona Farmers Market reserves the right to ask vendors to remove product(s) deemed inappropriate for the market.

Acceptable items include: handmade apparel and accessories, soap, candles, housewares, stationary and paper goods, photography, drawings, paintings, jewelry, glass work, sculpture, wood work, and pottery. Items such as craft kit goods, items that show poor or inconsistent quality, mass reproductions, or resale goods will not be accepted.

Vendors may only sell during the WFM Indoor Market dates for which they have applied and been approved for. Any vendor who does not follow this process will not be allowed to sell at the market.

### **MARKET SET UP/BREAKDOWN**

Vendors may begin setting up at 7:00AM at the East End Rec, 210 Zumbro Street, Winona, MN. Please be considerate to all vendors that need to unload.

Individual stalls will be assigned to each vendor upon approval.

Vendors are responsible for the set up and break down of all personal property and goods.

Vendors must provide their own equipment: tables/chairs/displays as needed for each market.

All vendors must stay until market end, 12:00PM. NO EARLY BREAKDOWN, except for emergencies.

Vendors are responsible for cleaning and removing all debris, garbage, and recycling from their designated areas.

### **ENFORCEMENT OF MARKET POLICIES AND RULES**

All persons who wish to sell at market must complete the application. The application will constitute an agreement between sellers and the WFM to abide by the policies and rules governing the Winona Farmers Market. Vendors who do not adhere to these rules and policies will forfeit their participation for the remainder of the season and will not be asked to return the following year.

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**PLEASE RETURN YOUR COMPLETED APPLICATION TO:**

**P.O. Box 373, Winona, MN 55987 or E-MAIL to winonafarmersmarket@gmail.com**

## **ARTISAN VENDOR INFORMATION:**

Vendors Name/s: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Web Address: \_\_\_\_\_

All items for sale must be original and made by hand by the individual artist or group. All items for sale must be pre-approved by the WFM Board. Please list items that you wish to sell through-out the season. Also, please provide 3-5 quality photos of the items you wish to sell.

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## **MARKET INFORMATION:**

**How many weeks will you be present at the WFM Indoor Market:** \_\_\_\_\_

**Do you require electricity?** (Circle) YES or NO

**Stall fees:** \$150.00 for Indoor Market ONLY.

**Temporary/Drop-In Fee:** \$25.00 per drop-in.

**Once your application is approved, payment will be requested immediately.**

## **PLEASE PROVIDE AND RETURN WITH YOUR APPLICATION:**

- 1) Completed Application
- 2) 3-5 Quality Photos
- 3) Completed MN ST-19 Form
- 4) Proof of Liability Insurance (not required but strongly recommended)

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Vendor(s) warrants that to the best of their knowledge the information they have provided in this application and in any attachments made hereto is accurate, that their business is fully compliant with all relevant federal, state, and local regulations, and that they have applied for and obtained any necessary permits, licenses, and insurance required to conduct business at the Winona Farmers Market Indoor Market. The Winona Farmers Market reserves the right to inspect any vendor's operation as often as needed throughout the season.

I have read the rules and regulations of the Winona Farmers Market Indoor Market. I understand and agree to follow them.

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Vendor's Full Name (Please Print)

Date

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Vendor's Signature

Date